



CITY OF DALLAS

## **BUILDING INSPECTION PROCEDURE CHANGES**

In an effort to streamline Building Inspection procedures, the following changes are effective June 2, 2003.

### **Customer Service Inspections**

The City of Dallas has been implementing the state requirements for Customer Service Inspections for approximately 2 years. The inspections have been conducted by the private industry. With our increased experience over the last two years, the plumbing inspector's believe that the lead testing and cross connection inspections can be accomplished during their regular inspection process without a significant increase of inspection time.

Therefore, beginning June 2, 2003, state mandated Customer Service Inspections will now be performed by Building Inspection staff instead of private industry and applicants will no longer be required to provide a letter of certification regarding Customer Service Inspections.

### **Dallas Energy Conservation Code**

The State of Texas mandated the International Energy Conservation Code to be adopted by all cities, last year. The City of Dallas adopted the IECC in September 2002. Since then we have determined that the plan review and inspection functions related to the Energy Code are taking significant time away from the life safety plans examination and inspection work being provided for other construction codes.

In order to continue providing you with timely service, the City of Dallas will privatize energy code inspections and plans examination effective June 2, 2003 (voluntary compliance may begin now) and will require the following:

1. A form shall be submitted along with the permit application, stating the project was designed as per the Dallas Energy Conservation Code.
2. A form shall be submitted by a Certified Inspector, before the final inspection, stating the project was built in accordance with the Dallas Energy Conservation Code.

Sample copies of the above mentioned forms are attached. These forms will soon be available by accessing the Building Inspection page on the City of Dallas website at [www.dallascityhall.com](http://www.dallascityhall.com).



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## **Dallas Building Energy Code Compliance Form For Residential And Commercial Buildings**

Texas state law requires new buildings and additions to comply with the Texas Building Energy Efficiency Standards, which use the International Residential Code "IRC" and the International Energy Conservation Code "IECC" as it existed on May 1, 2001. This form can be used to document compliance.

Address of Construction: \_\_\_\_\_

Builder Name: \_\_\_\_\_

Builder Address: \_\_\_\_\_

This building is (select only one of the following options):

- 1. Certified by an approved energy program.  
Complete Part A. Certification Information and attach copy of certification documents; or
- 2. Inspected by a code-certified inspector and determined to meet or exceed the minimum requirements.  
Complete Part B. Inspection Information below and attach inspection documents.



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**Part A. Certification Information:**

*Attach copy of certificate and ratings checklist.*

Name of certifying program: \_\_\_\_\_

Program Sponsor/Agency: \_\_\_\_\_ Certificate Number: \_\_\_\_\_

Project Rating or Home Energy Rating System Score: \_\_\_\_\_

Is rating based on performance testing of this project? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Rater name/address: \_\_\_\_\_

Rater certified by: \_\_\_\_\_ Rater signature: \_\_\_\_\_

Certification number: \_\_\_\_\_ Date: \_\_\_\_\_

**Part B. Inspection Information:**

*Attach a signed and dated copy of inspection checklist.*

Inspector name/address: \_\_\_\_\_

Inspector certified as Residential Energy Plan Examiner/Inspector by: \_\_\_\_\_

Inspector certified as Commercial Energy Inspector by: \_\_\_\_\_

Certification number: \_\_\_\_\_ Date Expires: \_\_\_\_\_

Inspector signature: \_\_\_\_\_ Date: \_\_\_\_\_